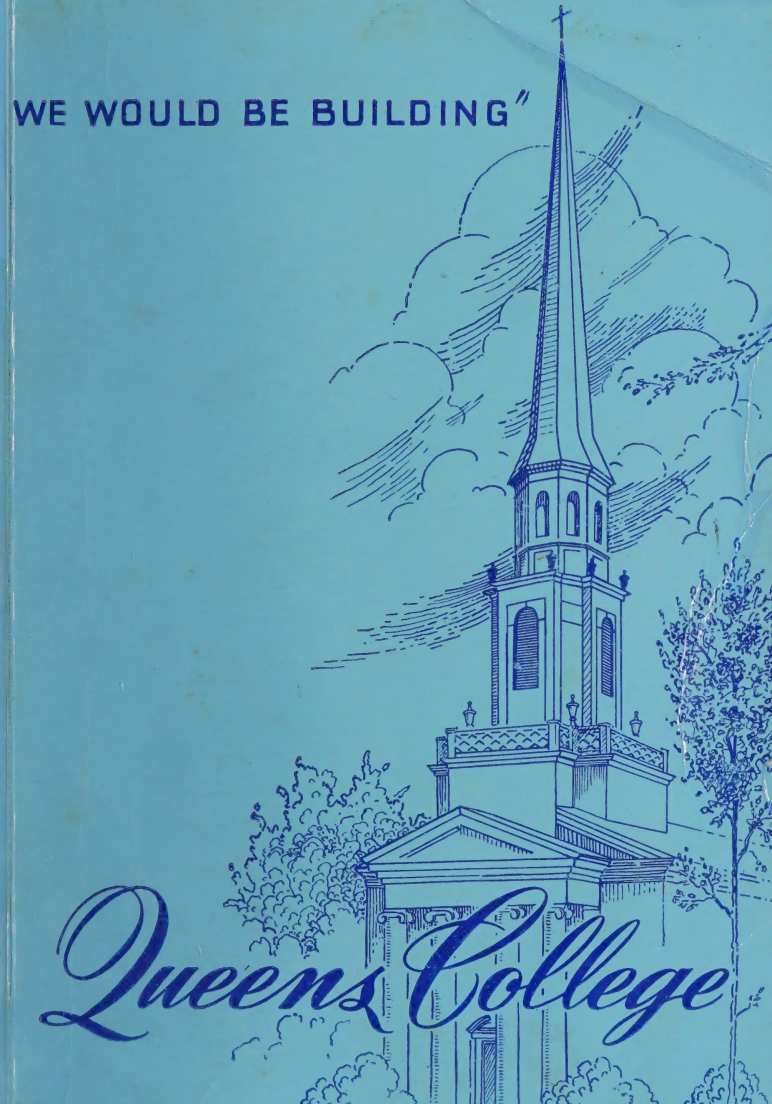
WE WOULD BE BUILDING"



Queens College

Students' Handbook

Queens College

1943-1944

Edited by the

STUDENT GOVERNMENT
ASSOCIATION

PROPERTY OF

Blanche Irene Stevens

COLLEGE ADDRESS

RESIDENCE HALL

302 Morrison

FACULTY ADVISOR

BIG SISTER

CREED OF A QUEENS GIRL

To be adaptable, accepting with good faith the new and the difficult.

To exhibit friendliness, tact, and sympathy in her relation with fellow students.

To conduct herself as a true sportswoman in all situations.

To be sincere in all things.

To observe neatness, modesty, and good taste in dress.

To conduct herself as a gentlewoman both on and off the campus.

To apply herself with equal diligence to work and play.

To develop her personality, making scholarship, service, leadership, and character the goals of its fulfillment.

To think of God as her Maker and to look to Him for guidance.

To conform to the ideals of her college socially, spiritually, and mentally, thus striving toward fine Christian womanhood.

CAROL REEVES, '35.

1943

JULY

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1944

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COLLEGE CALENDAR

FIRST SEMESTER

1943

September 14, Tuesday—Dormitories open to Freshmen.

September 15-17, Wednesday-Friday—Orientation Program for Freshmen, placement tests, selection of courses.

September 15, Wednesday—Registration and classification of students entering with advanced standing from other colleges.

September 17, Friday—Registration and classification of upperclassmen.

September 18, Saturday—Beginning of first semester classes.

November 15—End of first quarter.

November 25—Thanksgiving Day, a Holiday.

December 16, 1:00 P. M. to January 4, 9:00 A. M.—Christmas Recess.

SECOND SEMESTER

1944

January 15—Founders' Day.

January 26 to February 1—First semester examinations.

February 2—Registration for second semester.

February 3—Second semester classes begin.

March 29—End of third quarter.

April 6, 1:00 P. M. to April 12, 9:00 A. M.—Spring Recess.

May 25 to June 1—Second semester examinations.

June 2—Annual Concert.

June 3—Homecoming Luncheon. Art Exhibit. Class Day.

June 4—Baccalaureate Sermon.

June 5—Commencement Day.

ORIENTATION WEEK

Tuesday, September 14th

Dormitories open to Freshmen. All dormitory Freshmen are urged to arrive in the morning. Room assignments by Dean Albright.

Tuesday Afternoon—

Compulsory meeting for all Freshmen in the Auditorium at 4:00 o'clock.

Tuesday Evening—

Party for all Freshmen sponsored by Boarding Student Government.

Wednesday, September 15th—

Placement tests in the Auditorium at 9:00 o'clock. Compulsory for all Freshmen.

Wednesday Afternoon—

Handbook classes for Freshmen and Transfers at 2:00 o'clock. Compulsory.

Wednesday Evening—

Picnic and Sing for all Freshmen and Transfers sponsored by the Student Christian Association.

Thursday, September 16th.

All Freshmen meet in the Auditorium at 8:30 o'clock for classification. Explanation of the curriculum by Dean Godard.

Thursday Afternoon—

All Freshmen and Transfers come to the Auditorium at 2:00 o'clock for a compulsory Student Government Program. Handbook classes will follow.

Thursday Evening—

After dinner coffee served by the Day Student Council in the parlors of Burwell Hall for all Freshmen and Transfers.

Friday, September 17th—

All Freshmen and Transfers are guests of the Myers Park Country Club for the morning. They will return to the College for an out-door lunch at the grill. Sponsored by the Athletic Association.
Final classification of all Town Students of advanced standing in the library.

Friday Afternoon—

Compulsory meeting for all Freshmen and transfers in the Auditorium at 3:00 o'clock for final Handbook instruction, and examination in Handbook Rules.
Final classification of all Dormitory Students of advanced standing in the library.

Friday Evening—

The entire Student Body meets in Auditorium at 7:00 o'clock. This is compulsory for *all* students.
Formal reception for the entire Faculty and Student Body at 8:30 o'clock.

Saturday, September 18th—

Regular classes begin. Absences from classes will be recorded beginning on this day.

Sunday Evening, September 19th—

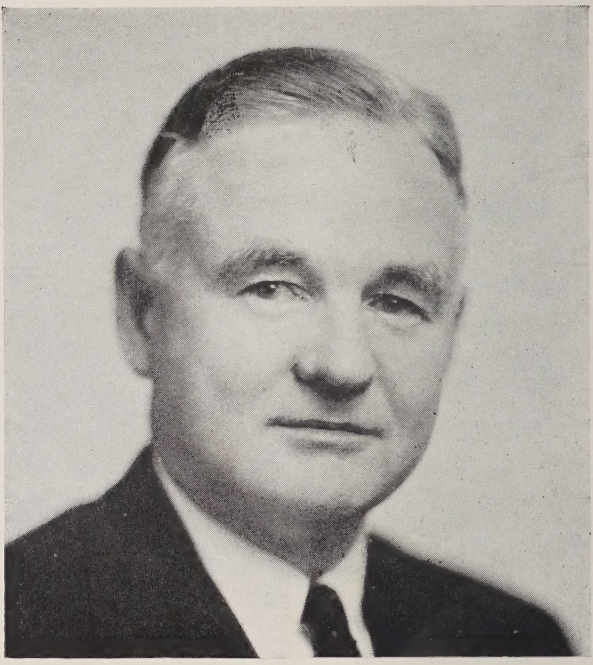
Vespers at 6:00 o'clock followed by supper in the Hut.

DON'T FORGET TO BRING YOUR HANDBOOK TO COLLEGE WITH YOU!

COLLEGE DIRECTORY

President	Hunter B. Blakely
Dean of the College	J. M. Godard
Dean of Students	Miss Thelma Albright
Asst. to Dean of Students	Miss Frances Radford
Hostess	Mrs. Henry McAden
Bursar and Treasurer	Mr. J. W. Thomson, Jr.
Asst. to Bursar and Treasurer	Miss Helen Hermann
Recorder	Miss Helen West
Librarian	Miss Rena Harrell
Alumnae Secretary	Miss Virginia Smith
Resident Nurse	Miss Julia Lebby
Dietitian	Miss Loma Squires
Dormitory Supervisor	Mrs. Rosa Mercer
President of Student Body	Anne Hatcher
President of Boarding Students	Mabel Beach
President of Day Students	Peggy Bell Benoit
President of Student Christian Ass'n	Lucille Wayland
President of Athletic Association	Annelle McCall
President of Senior Class	Eleanor Lazenby
President of Junior Class	Edna Adams
President of Sophomore Class	Sarah Jo Crawford

ADMINISTRATION



Dr. Hunter B. Blakely
President

GREETINGS

Queens College welcomes you to her campus.

In going to college in the war year, 1943-1944, it is my belief that you will be rendering as important service as a young man in military duty overseas. You, too, can be a soldier of civilization if you make the most of your educational opportunities.

Our young women in particular must acquire and pass on the best of our culture to future generations. A liberal education will not only prepare you for service but will also give you an appreciation and understanding of lasting values. We must have citizens who will be able to think and plan for the future.

We welcome you into the fellowship of workers at Queens, hoping that you will join in the spirit with which we try to do our best. We shall work hard together; and we shall also expect to play together, to make many friends, and to find life full of joy and opportunity.

Let us make the coming year one of high endeavor and friendly co-operation at Queens.

HUNTER B. BLAKELY,
President.

Miss Thelma Albright
Dean of Students

GREETINGS FROM THE DEAN OF STUDENTS

It is a pleasure for me to welcome you to Queens College. As a member of this student body you will become a part of a college widely known for its splendid traditions and Christian spirit. Here we want you to live a happy, wholesome life, one which will contribute to every phase of worthwhile human relations.

If there is anything which I can do to make your college home more pleasant and more efficient in its contribution to your happiness, please come to see me. It is the desire of every member of our staff to help you in any adjustment which will contribute to your social, academic, and spiritual growth.

THELMA ALBRIGHT,
Dean of Students.

J. M. GODARD
Dean of the College

GREETINGS FROM THE DEAN OF THE COLLEGE

Real knowledge of basic truth is not easy to obtain. Many barriers stand in the way of achieving an understanding of the world in which we live. We who teach you hope that you may overcome these barriers and may leave us with a wholesome awareness of the significance of life. We hope that you will know that the learning of facts is only a first small step toward learning the meaning of those facts and that your mind may be ever eager to inquire into the nature of truth. If this is your ambition, there is no limit to the growth that you may achieve in these halls.

J. M. GODARD,
Dean of the College.

FACULTY REGULATIONS

A. Attendance Upon Class and Other College Exercises:

1. Absences are recorded from the first day upon which classes meet. Students who register late, incur class cuts from the first day of class meetings.

2. Absences from classes 48 hours immediately preceding or immediately following a holiday or vacation shall be recorded as triple.

3. For students who maintain a B average or above for the previous semester there shall be 6 absences each semester for a three-hour course, 4 for a two-hour course. 2 for a one-hour course. The students who maintain a C average the previous semester there shall be 4 absences for a three-hour course, 3 for a two-hour course, 2 for a one-hour course. For students maintaining a D average for the previous semester there shall be 3 absences for a three-hour course, 2 for a two-hour course, 1 for a one-hour course. For students who have been reported as failing in any subject, there will be no cuts permitted in that particular course.

During the first semester incoming freshmen shall be allotted absences on the same basis as students with a C average unless they are reported as failing in some subject; in which case they shall be classified as for absences of students with a D average.

No student will be penalized for excess absences due to prolonged illness. Such excuses must be acceptable to the committee on absences. No further absences from any class will be permitted during the semester.

4. Week-ends will be granted to students on the basis of the quality of work done. Those on the Dean's List will be granted unlimited week-ends.

a. Juniors and Seniors with a B or C average will be granted their regular class privileges—Seniors, three week-ends a month; and Juniors, two week-ends a month.

b. Seniors who maintain a D average will be allowed only two week-ends a month. Juniors who maintain a D average will be allowed only one week-end a month.

c. Sophomores who maintain an average of B or C will get their regular class privileges—two week-ends a month.

d. Sophomores who have only a D average will have only one week-end a month.

e. Freshmen who get a B average the first semester will receive two week-ends per month the second semester. An average of C or D will give the regular allowance of one week-end a month after the first six weeks.

f. No week-ends will be permitted which would necessitate the student's cutting a course which she is failing. *Each student is responsible for knowing her class standing before she signs for a week-end.*

5. Absences in excess of this number will result in the loss of quality points as follows: *First excess cut*: loss of one quality point. *Second excess cut*: loss of two additional quality points. *Third excess cut*: loss of three additional quality points. *Fourth excess cut*: loss of three additional quality points. *Fifth excess cut*: partial loss of course credit. Since 124 quality points are required for graduation, excess absences should be avoided. Students should be careful to save these absences for unavoidable occasions, such as illness or other emergencies. Students who deliberately and frequently absent themselves from class and chapel after the allotted number of cuts have been taken or whose work is unsatisfactory are subject to probation and subsequent expulsion.

6. Students are allowed the privilege of re-examinations only in case of serious emergency. Permission must come from the Office of Dean of Students or Dean of the College.

7. Three tardies are recorded as an absence.

8. Laboratories: No cuts are allowed in Laboratory sections. Absences caused by serious illness must be made up immediately. One shift may be permitted, provided it is made up within the week of the shift.

9. The absence committee of the faculty will interpret all exceptions to or violations of the absence regulations.

10. Dean's List: A Dean's List of unusually superior students will be announced each semester. These students are not subject to the attendance regulations; however, if any students are reported as abusing the privileges granted them, the faculty committee on absences may remove their names from the list.

11. Chapel Attendance:

a. Chapel attendance is regarded as having the same importance of class attendance. All students are expected to attend chapel.

b. Each student shall be allowed a maximum of seven chapel absences per semester. All students are expected to attend Chapel on *Tuesdays, Wednesdays, and Fridays;* all freshmen and one-year business students also attend the Thursday chapels. Transfers attend Thursday chapel for first four weeks.

12. Faculty members should announce major tests a week in advance. Permission to make up tests must be received from either *Dean's Office* and will be scheduled on a stated Saturday.

13. Any student who represents the college in any capacity must be approved by the Advisory Committee.

B. Quality Point System:

1. For graduation one must have 124 semester hours and 124 quality points. Three quality points are awarded for every semester hour of "A Grade"; two quality points for each hour of "B Grade"; one quality point for each hour of "C Grade"; no quality points for each hour of "D Grade"; one quality point is subtracted for each semester hour of failure.

2. Students receiving the one-year business certificates must achieve a minimum of 28 quality points of which ten must be in shorthand and typewriting.

3. For Sophomore Class standing a student must have 24 semester hours and 12 quality points; for Junior Class standing a student must have 54 semester hours and 30 quality points; for Senior Class standing a student must have 86 semester hours and 51 quality points.

C. Grading System:

1. *A—Exceptional student*: She has mastered the subject matter, thought it through, seen its relation and meaning as part of an organized whole. Her works shows that she is capable of research in this field. Carries 3 quality points per semester hour.

2. *B—Good student*: She has a more thorough grasp of the subject than the C student. She can either reproduce the materials of the course accurately or reproduce them with a high degree of thoroughness and understanding. Carries 2 quality points per semester hour.

3. *C—Average student*: She understands the minimum essentials of the course well enough to reproduce them upon request. Carries 1 quality point per semester hour.

4. *D—Poor student*: She is below average in the comprehension and understanding of the minimum essentials of the course, but is not so poor as to merit a grade of failure. Carries no quality points per semester hour.

5. *F—Failing student*: She has failed either through lack of ability or lack of effort, or both, to justify college credit for the work done in the course. Carries -1 quality point per semester hour.

6. *E—Conditioned student*: She failed by a narrow margin, but with the possibility of making a *D* after a few weeks of thorough review.

7. *I—Incomplete work of a student*: She has been delayed in completing some part of the required work of the course. When this is completed, she may receive any grade from *A* to *F*.

D. Final interpretation of and action upon any of the above is the responsibility of the Advisory Committee of the Faculty.

LIBRARY REGULATIONS

Library hours will be posted later.

Use of Books

A. General Circulation Books.

1. The Assistant at the Charging Desk will place your number on the book-card and stamp your book with "date due."
2. Help the Assistant by giving her your name.

B. Reserves Circulation.

1. Books on Reserve are to be signed for by name at the desk. The card must be signed with the borrower's own name and the book returned personally to the desk by the borrower.
2. Reserve books are to be read in the Library until 12 o'clock noon. After this hour they may be signed out for overnight by day-students, or on-campus by boarders. Boarders should return these books to the Library at 7 P. M.
3. On Saturdays Reserve Books may go out for the week-end at 10:30 A.M.
4. Reserve Books are due at 8:30 all mornings except Monday, when the hour is 9 o'clock.

C. Closed Reserve Circulation.

Books on closed reserve circulation are so indicated by a paper band on the cover, bearing the wording:

DO NOT TAKE OUT. They may not be taken from the library.

D. Reference Books.

1. Reference Books are to read in the Library only.
2. Magazines, bound or unbound, are not to be taken from the Library except by an instructor for class use.

Fines

A. General circulation books—2c per day.

B. Reserve books—five cents per hour.

Discipline

Violation of Library Regulations will be handled by the Legislature.

STUDENT GOVERNMENT

ANNE HATCHER
President of Student Government

GREETINGS FROM THE PRESIDENT OF THE STUDENT GOVERNMENT

Dear Freshman:

Each of us, as a member of the Student Body of Queens College, welcomes each of you to a year of fellowship and growth on our campus that will be a lasting influence and inspiration.

You have heard the old saying, "Life is what you make it." That same phrase may be applied to your college life. College is exactly what you will to make it! You may find the going a little tough at first, that's true. Living is not easy. But just as in your normal everyday life, you find counselors and friends who are eager and willing to smooth out the rough places and capable of patching up the bruises, so you will find them at Queens.

Any life well-lived demands certain high standards and defends and aspires to lofty but enduring ideals. So it is through this Handbook that we endeavor to teach you the laws that govern our spiritual, social, and academic life at Queens. Know these regulations, and be prepared to follow them. Then, we the old girls, accept the challenge that is ours to instill in your heart and mind the traditions, hopes, and ideals that are Queens', so that together we may be one in spirit.

Sincerely,

ANNE HATCHER
President of Student Government.

CONSTITUTION OF STUDENT GOVERNMENT ASSOCIATION

ARTICLE I
Name

The name of this association shall be the Student Government Association of Queens College.

ARTICLE II
Purpose

The Executive Board of the Student Government Association has set the following aims as the purpose of its existence: To give constructive criticisms; to act as a medium between the students and faculty; to promote constructive policies pertaining to scholastic and extra curricula activities on our campus.

ARTICLE III
Membership

The Student Legislature shall be presided over by the Vice-President of the Student Body, who shall act as Speaker of the House and shall have the following council: President of the Student Body, Secretary of the Student Body, President of Boarding Students, First Vice-President of Boarding Students, President of Day Students, Vice-President of Day Students, three dormitory representatives from Boarding Students, three class representatives from Boarding Students, three representatives from Day Students, three class representatives and three faculty advisors.

ARTICLE IV
Elections

The President shall be elected by a majority vote of the Student Government Association members.

ARTICLE V
Powers

To initiate legislation, and to approve and act upon legislation submitted by other organizations on the campus.

To serve as members of Honor Council which is made up of President of the Student Body, President of Boarding Students, President of Day Students, President of Student Christian Association, President of Athletic Association and the class presidents.

To propose amendments to this Constitution.

ARTICLE VI

Duties of the Officers

The President shall preside over all student assemblies.

The President shall be directly responsible for the presentation of constructive and valuable student assembly programs.

The President shall act as an ex-officio adviser to all councils.

The Secretary shall keep minutes and records of the Legislature meetings and carry on the necessary correspondence.

The Treasurer shall be in charge of the funds of the Legislature.

Note: Elections will follow constitution as revised in 1943-44 school year.

THE HONOR SYSTEM

It is agreed that the Honor System is one of the cherished possessions of the College and of fundamental importance in the building of that Christian character to which Queens College is dedicated.

The strength and effective operation of our Student Government depends upon the loyalty and cooperation of each student. Regulations in all phases of college life are based on the three fundamentals which constitute our Honor System:

1. That each student is truthful at all times.
2. That each student respects the property of others.
3. That each student shall be entirely honest on tests, examinations, term papers, and all other pledge work.

Each student must report herself to Honor Council for any breach of conduct within 24 hours after her misdemeanor; if she fails to do this, any witness or possessor of evidence must report her to Honor Council immediately.

The Honor Council has the power to investigate and take action in any case involving an infraction of the regulations of the Honor System that comes under its observation, and any student found guilty by this council automatically excludes herself from the student body, or, in the case of extenuating circumstances, is suspended at the discretion of the Honor Council and the Administration of the College.

THE HONOR COUNCIL

The Honor Council of Queens College shall consist of President of the Student Body, President of Boarding Students, President of Day Students, President of Student Christian Association, President of Athletic Association and the presidents of each class.

President—Anne Hatcher, Mabel Beach, Peggy Bell Benoit, Lucille Wayland, Annelle McCall, Eleanor Lazenby, Edna Adams, Sarah Jo Crawford.

FINANCIAL OBLIGATIONS DURING THE YEAR

STUDENT ACTIVITY FEE

Beginning with the session 1943-44, the College has arranged to collect the Student Activity Fee for distribution among the organizations. It is included under the general college fees, $12.00 being the amount allocated for this purpose. This fee is required of all except special students, with whom it is optional. In the case of sisters, the combined fee is $19.00. In this case only one annual is issued.

A student budget has been arranged to cover most of the organizations or activities that concern the campus as a whole. Included in the above fee for a part of their support are the following: Legislature, Student Christian Association, Athletic Association, *Coronet* (annual), *Queens Blues,* (newspaper), Lecture and Concert Series, Boarding Student Association, Day Student Association, Junior Class, Sophomore Council, and Spectator Club.

Class Dues—Collected by Class Treasurer.

STUDENT GOVERNMENT ACTIVITY POINT SYSTEM

This point system, adopted by the Student Government Association, is enforced to guarantee the participation of a large number of students in college activities. Limitations in the amount of work a student can carry provides for the performance and enrichment of a good program.

Students participating in extra-curricula activities must have a C average with no conditions or failures and must represent in every sense of the word, the spirit and ideals of Queens College. The names of all candidates for office or representations of classes must be submitted to the Legislature and Advisory Committee who will pass on their eligibility. This system shall apply to all elections held in 1943-44. No student may carry more than 26 points.

Student Government

President of the Student Body	26
President of Boarding Students	26
President of the Day Students	26
Vice-Presidents	18
Secretaries	18
Treasurers	14

S. C. A.

Presidents	26
Vice-Presidents (Day and Boarder)	16
Secretary	6
Treasurer	10
Hostess of the Hut	10
Committee Chairmen	4

Athletic Council

President	26
Vice-President	12
Secretary	8
Treasurer	8
Class Representatives	4

Class Organizations

President (Junior and Senior) 16
President (Freshman and Sophomore) 14
Treasurers 8

Coronet

Editor 20
Business Manager 18
Advertising Manager 12
Other Editors 10

Queens Blues

Editor 20
Business Manager 20
All Other Staff Members 6

Spectator Club

President 12
Secretary-Treasurer 6
Group Leaders 10

Clubs

I. R. C. President 8
Linnean Club President 4
Religious Clubs Presidents 6
Dramatic Club President 4

Honorary Fraternities

President Alpha Kappa Gamma 6
President Sigma Mu 6
President Sophomore Council 6
President Alpha Iota 6
President of Iota Xi 6

Social Fraternities

President 16
Treasurer 10
Minor Officers 3

Pan-Hellenic Council

President 8

ORDER OF ELECTIONS

I. President of Student Body.

II. President of Boarding Student Body
President of Day Student Body.
President of Student Christian Association.
President of Athletic Association.

III. Coronet.
Editor.
Business Manager.
Advertising Manager.

Queens Blues.
Editor.
Business Manager.
Advertising Manager.

Queens Quill.
Editor.
Business Manager.

IV. Boarding Student Council.
Day Student Council.

V. Class Presidents.

VI. Student Christian Association Cabinet.
Athletic Council.

VII. Literary Society Officers.

VIII. Honorary fraternities, miscellaneous clubs, and social fraternities may elect officers at any time after the above elections which the respective organizations require.

Pan-Hellenic Council officers depend upon social fraternity elections.

MABEL BEACH
President of Boarding Student Government

GREETINGS FROM THE PRESIDENT OF THE BOARDING STUDENT GOVERNMENT

Dear Girls:

Boarding Student Government welcomes you to our campus. Since Queens is such a friendly place, we know that you will find it very easy to fit right into the swing of our college life.

There is a place here for each girl, and Boarding Student Council is anxious to help you find this place, so that you may have the happiest and most successful year of your life.

Most sincerely,

MABEL BEACH
President of Boarding Student Government.

CONSTITUTION AND BY-LAWS OF BOARDING STUDENTS

ARTICLE I

Name

The name of this organization shall be the Boarding Student Organization of Queens College.

ARTICLE II

Object

The object of this organization shall be to encourage self-government; to make and to enforce regulations which are in harmony with the College administration and which will encourage a progressive and co-operative student life; to stimulate the highest standards of scholarship and of honor in all matters of personal conduct; to strengthen cordial relations between students and faculty.

ARTICLE III

Officers

(a) The officers of the organization shall be a President, elected from the Senior Class; one Vice-President for each building or residence, also from the Senior Class; a Secretary from the Junior Class; and a Treasurer from the Sophomore Class.

(b) The above officers with one additional member from each class shall compose the Boarding Student Council.

ARTICLE IV

Duties

(a) The duties of the President shall be to call and preside over all meetings of the organization.

(b) The duties of the Vice-President shall be to preside over and keep order in their halls and to meet with the Council.

(c) The duties of the Secretary shall be to keep the minutes of the meetings of the organization, and to keep

a list of its members, post notices of its meetings, and to attend to the correspondence of the association.

(d) The duties of the Treasurer shall be to collect all fines and dues, and to expend the same in accordance with the will of this organization.

(e) The duties of the Student Council shall be to apply the will of the association as expressed in the Constitution, and to enforce the By-Laws hereinafter stated. No decision of the Student Council can be modified unless it has been disapproved by two-thirds of those present.

ARTICLE V

Election

(a) The Boarding Student Body shall by secret ballot nominate and elect candidates for the office of President.

(b) The Senior members of the outgoing Boarding Student Council shall compose a nominating committee. All nominations shall be submitted to Advisory Committee for appeal one week before election of such. That committee shall nominate two candidates for the office of 1st Vice-President. No nominations from the floor are permitted. Two nominations shall be made for the office of the 2nd and 3rd Vice-Presidents. One nomination from the final voting is permitted and may be selected by just voting on all nominees made from the floor.

Two nominations shall be submitted for the offices of secretary and of treasurer with no nomination from the floor. The committee shall submit to each class one candidate for their class representative. One nomination from the floor for the final voting is permitted and may be selected by first voting on all the nominees made from the floor.

(c) A plurality of votes shall elect all officers and members of the Student Council.

(d) This election shall take place the first week in April, and the installation of officers shall take place before the last week in April.

(e) At the beginning of the second semester, the entire Council shall submit to the Freshman Class two candidates

for the office of Class Representative. No nominations from the floor shall be permitted.

ARTICLE VI

Meetings

(a) A meeting of the entire Boarding Student Body shall be held the first Thursday night of each month at which time the problems pertaining to the Student Body shall be discussed.

(b) The Council shall meet every Monday night. If, during the week, a girl is accused of a serious offense, there may be a called meeting of the Council.

ARTICLE VII

Amendments

The Constitution may be amended at the suggestion of the Student Council, provided that the amendment shall be presented to the Student Body for consideration one week before a vote shall be taken. A two-thirds vote of the Student Body will be necessary to ratify an amendment. It is understood, however, that all amendments shall be approved by the President of the College and by the Dean of Students before they are presented to the Student Body for consideration.

Amendment I

Any officer who continuously violates the rules of the Government of the College, or who violates and disregards the spirit of Student Government, shall resign her office or shall be asked to resign by joint action of the Boarding Student Council and Advisory Committee. In the event that her resignation has not been received within 24 hours after her notification she will automatically be excluded from her office.

Amendment II

The out-going President of Student Council shall remain on the Boarding Student Council as an Advisor until the end of the College year.

Amendment III

The Constitution of Student Government and the System of By-Laws and penalties may not be abolished without a three years' trial. The Constitution and By-Laws shall, of course, be amended at the discretion of the Student Council.

BOARDING STUDENT REGULATIONS

I. DORMITORY REGULATIONS FOR UPPERCLASSMEN

A. Dormitory Hours:

Students are to be in their dormitories by 11:00 P.M except on Saturday nights when they are to be in by 11:30 P.M.

Students are to be in their rooms between the hours of 11:00 P.M. and 7:15 A.M. during the week and on Sundays; 11:45 P.M. and 7:15 A.M. on Saturdays. Permission to spend the night elsewhere than in one's own room must be obtained from the House President. Such permission will be granted only on Friday, Saturday, and Sunday nights.

B. Quiet Hours:

1. A reasonable amount of quiet is observed at all times, but especially from 7:00 P.M. to 10:00 P.M. during study hall.

2. Absolute quiet is observed from 11:00 P.M. to 7:15 A.M.

3. Radios and record players are not to be played loudly enough to be heard in the hall during quiet hours. Typewriters are not to be used after 11:00 P.M.

4. Students are requested to walk quietly during study hours.

5. "Busy" signs may be broken only to deliver phone messages. In other special cases a student *must* ask a council member to break the sign for her. As a matter of courtesy, do not break "Asleep" signs.

C. Telephones:

1. Hours:

Telephones must not be used after 11:00 P.M. Telephone calls after 11:00 P.M. are to be answered only by council members.

2. Duty:
   a. At the beginning of each week the House President shall post a chart listing the hours of telephone duty each girl shall perform. The list shall be in alphabetical order. Telephone duty begins at 1:30 P.M. with a change every hour except the dinner hour.
   b. During the hour she is on duty, each girl is to sit at the telephone desk, deliver calls, record messages, listing the time of the call and the name of the caller, and *maintain quiet during study hours.*
   c. If it is inconvenient for a girl to perform a telephone duty, *it is her responsibility to find someone who will change hours with her and make the change on the chart.* A major shall be given for each failure to perform telephone duty.

D. Lights:

1. Regular hours:
   a. Week nights and Sundays
      All lights are to be off promptly by 11:30 P. M.
   b. Saturday nights
      All lights are to be off by 12:00 P. M.
2. Special privileges:
   a. A student returning from a dance or from some special function after "lights" may have light privileges for one-half hour.
   b. Students who need extra light time for study purposes must sign up with the House President before 11:00 P.M. Two light cuts shall be allowed each room per week, and all lights must be off

by 1:30 A.M. Any abuse of the regulations will result in forfeiture of the privilege for one month.

E. Miscellaneous:

1. At no time shall a girl wear bedroom slippers, house coat, or other inappropriate garments in Burwell Hall.

2. Slacks and shorts shall not be worn on or off the campus except for active sports wear. Shorts shall be worn only on back campus.

II. DORMITORY REGULATIONS FOR FRESHMEN

A. Dormitory Hours:

Students are to be in their dormitory by 10:30 P.M. except on Saturday nights when they are to be in by 11:30 P.M. Students are to be in their rooms between the hours of 10:30 P.M. and 7:15 A.M. during the week and on Sundays; 11:30 P.M. and 7:15 A.M. on Saturdays. Permission to spend the night elsewhere than in one's own room must be obtained from the House President. Such permission will be granted only on Friday, Saturday and Sunday nights.

B. Quiet Hours:

Each student must observe a closed study period in her room from 7:00 P.M. to 10:00 P.M. from Monday through Thursday during which time absolute quiet shall be observed. Friday night will not be a closed study, but absolute quiet must be observed by those who remain in the dormitory.

C. Telephones:

Telephone calls after 10:30 P.M. are to be answered only by council members. Telephones are to be used after 10:30 P.M. only with the permission from the House President and *in cases of emergency*. A girl should be considerate of the length of her telephone conversations.

D. Lights:

1. Regular Hours:

On week nights and Sundays lights are to be off promptly by 10:45 P.M. On Saturday nights lights are to be off by 12:00 P.M.

2. Special privileges:

A student returning from a dance, or some special function after "lights," may have light privileges for one-half hour.

E. Miscellaneous:

1. At no time shall a girl wear bedroom slippers, house coat, or other inappropriate garments in Burwell Hall.

2. Slacks and shorts shall not be worn on or off the campus except for active sports wear. Shorts shall be worn only on back campus.

3. "Busy" signs shall be broken to deliver telephone messages only. In other special case a student may ask a council member to break the sign for her. As a matter of courtesy, do not break "Asleep" signs.

III. SOCIAL REGULATIONS

A. Rules for dates which apply to all students:

1. All dates must be received and dismissed in Burwell Hall.

2. Upon arrival all guests must register in the office of the Dean of Students. Each girl is responsible for this.

3. No student may enter any hotel without permission from the office of the Dean of Students.

B. When Freshmen may receive callers:

1. Men callers may be received in the daytime at any time when a student is not in class.

2. Dates must be dismissed by 10:15 P.M. on Friday nights and Sundays, and 11:15 P.M. on Saturdays.

C. When upperclassmen may receive visitors:

1. Men callers may be received in the daytime at any time when a student is not in class.

2. Dates must be dismissed by 10:15 P.M. on week nights and Sundays; 11:15 P.M. on Saturdays.

D. Where gentlemen may be entertained:

1. Men callers may be entertained only
   a. In the parlors of Burwell Hall
   b. On front campus (extending from the front of the Science Building to the corner above the Music building and the walk from Wellesley to Radcliffe.)
2. Men may not be entertained in cars on the campus at night.
3. Permission for any engagement in private homes, with or without dates, must be arranged with the Office of the Dean by the hostess of the home before 12 noon Saturday and during office hours on other days.

E. Dating privileges according to class standing:

1. A student who is classified as a Senior in the Office of the Dean of the College may have five dating privileges; at least two of these must fall on the week-end.
2. A student classified as a Junior in the Office of the Dean of the College may have four dating privileges a week; at least two of these privileges must fall on the week-end.
3. A student classified as a Sophomore in the Office of the Dean of the College may have three dating privileges a week; at least two of these privileges must fall on the week-end.
4. A student classified as a Freshman in the Office of the Dean of the College may have two dating privileges a week. These privileges must be used on Friday, Saturday, or Sunday nights.
5. All one-year Business Students shall be classified as Freshmen, unless they have sufficient quality points to give them upper-class rating.
6. These privileges are the total allotment for all social purposes, and may be substituted for engagements other than dating.

7. Seniors living in the dormitory for the first time are under Freshmen regulations for the first four weeks only.

8. All transfers will be under Freshmen regulations for the first four weeks, after which they will receive their regular class privileges.

F. Community Affairs:

Students are encouraged to attend all educational and cultural functions offered by the community. Arrangements to attend performances by the Little Theatre and Charlotte Symphony can be obtained through the Dean's Office. These educational functions will not be counted as one of the allotted social engagements.

G. Absences from College:

1. A written permission from her parents and the signature from the Office of the Dean of Students must be obtained before a student is allowed to spend a night away from college. Permission must be arranged in the Office of the Dean of Students during office hours.

2. Any overnight absence is considered a week-end.

3. Only Seniors may spend a week-night away from the college.

4. All week-end absences shall be limited in number in classes and also by scholastic averages, as follows:

a. Week-ends will be granted to students on basis of quality of work done. Those on the Dean's List will be granted unlimited week-ends.

b. Juniors and Seniors with a B or C average will be granted their regular class privileges — Seniors, three week-ends a month; and Juniors, two week-ends a month.

c. Seniors who maintain a D average will be allowed only two week-ends a month. Juniors who maintain a D average will be allowed only one week-end a month.

d. Sophomores who maintain an average of B or C will get their regular class privileges—two week-ends a month.

e. Sophomores who have only a D average will have only one week-end a month.

f. Freshmen who get a B average the first semester will receive two week-ends per month the second semester. An average of C or D will give the regular allowance of one week-end a month after the first five weeks.

g. No week-ends will be permitted which would necessitate the student's cutting a course which she is failing. *Each student is responsible for knowing her class standing before she signs for a week-end.*

h. Regular week-ends begin Friday after classes and end Monday at nine o'clock A.M. Permission for extended week-ends must come from the Dean of Students.

5. Absences over-night on Thanksgiving, Christmas, and special holidays are counted as one of the allotted week-ends for the month in which they occur.

6. Students returning from an out-of-town trip for the day or for the week-end must come directly to the college.

7. Freshmen may take their first week-end at end of the fifth week of school.

H. Riding Rules:

1. General riding permission must be obtained at the beginning of the year from parents or guardian, and filed in the Office of the Dean of Students.

2. Students may ride with dates in the day-time in accordance with the chaperonage rules. Day time limits for riding with dates will be posted by the President of the Boarding Students in accordance with the seasons.

3. Any student desiring to keep a car on campus must make arrangements to do so with the Business Office.

4. During the day time students may accept rides to and from town with friends in the community. They must under no condition "bum" rides.

I. Signing Out:

1. Students must register in the Office of the Dean of Students for all absences from the college.

2. A special slip is provided for week-end absences and must be signed during office hours in the Office of the Dean of Students. White slips are to be used for *all week-end absences* and for all special permissions when returning during day time hours. A pink slip will be used for special permissions when returning after day time hours.

3. A late permission must be registered in the Office of the Dean of Students on all occasions when the student is allowed to return after dormitory hours. This permission must be checked on return by the night-watchman.

4. All absences from meals must be registered in the Office of the Dean of Students at least one hour before time for the meal.

5. All special permissions must come from the Office of the Dean of Students.

6. Permission to break campus must come from Boarding Student Council.

J. Dances:

1. Dance privileges are included in the regular dating allotment.

2. A permission from the parents must be on file in the Office of the Dean of Students before a student can use a dance privilege.

3. Students may attend only those local dances registered in the Office of the Dean of Students and attended by a college chaperone.

4. Each student must greet the college chaperone when she reaches the dance and must check in with the night-watchman on her return.

5. All students must be back at the college within forty-five minutes after the close of the dance.

6. Special permission must be obtained for each out-of-town dance the student wishes to attend. Permission *must come direct to the Office of the Dean of Students, and should state when the student may leave. The parents should also approve the place where she will be entertained. Out-of-town dances are not included in the general permission.*

K. Chaperonage Regulations:

1. Up-town regulations—Day time
   a. Seniors: one Senior may go alone.
   b. Juniors: one Junior may go alone.
   c. Sophomores: two Sophomores may go together; also they may go with their escorts.
   d. Freshmen: two Freshmen may go together.
   e. Transfer students are not qualified to chaperone until they have proved themselves worthy of such responsibility.

Note: Chaperones are approved in the Office of the Dean of Students. A list will be posted at the beginning of each semester.

2. Up-town Regulations—Night time:
   a. Seniors: Two Seniors or one Senior and an escort may go to town.
   b. Juniors: Two Juniors or one Junior and an escort may go to town.
   c. A Sophomore may go to town with an approved Junior or Senior chaperone.
   d. A Freshman may go to town with an approved Junior or Senior chaperone.
3. Off-campus Dating—Day and Night:
   a. One Senior and an escort may date off-campus in the homes of relatives and approved hostesses.
   b. One Junior and an escort may date off-campus in the homes of relatives and approved hostesses.
   c. Two Sophomores and their dates or a Sophomore and a Junior and Senior may date off-campus in

the homes of relatives and approved hostesses.

d. A Freshman and an escort with an approved Junior or Senior chaperone may date off-campus in the homes of relatives and approved hostesses.

e. Permission for any engagement in private homes with or without dates, must be arranged in the Office of the Dean of Students.

L. General Information:

1. Students are required to arrange for overnight guests, previous to their arrival, in the Office of the Dean of Students. *These guests are subject to college regulations.*

2. Formal dinner attendance is compulsory.

3. When a student is not able to return to college on time, she must notify the Dean of Students immediately by telephone or telegraph.

4. If walking more than two blocks from the campus during the day time, students are required to sign out.

5. The campus will be closed from 6:30 P.M. to 7:30 P.M. each Monday night. A student must leave a note on her door if it is necessary to leave her room.

M. Parties:

1. Students may attend approved parties in Charlotte and Davidson. Invitations must come through the Office of the Dean of Students, at least forty-eight hours before the party.

a. Juniors and Seniors may go with their dates.

b. Freshmen and Sophomores may go with an approved Junior or Senior and her date.

2. Any campus organization may have two 12:00 o'clock entertainments per semester, provided these entertainments are registered on the College Calendar forty-eight hours before the event is to take place and are provided with a college approved chaperone.

3. Party engagements are included in the regular weekly quota of privileges.

4. All parties and entertainments must be registered on the College Calendar at least forty-eight hours before they are scheduled to be given.

N. Special Permissions:

1. All special permissions are to come from the Office of the Dean of Students. *These permissions must be obtained before 4:00 P.M. during the week and before 12:00 noon on Saturday.* Except in cases of emergency no special permissions will be granted from 12:15 to 7:00 P.M. on Saturday.

2. Office Hours:

8:30 A. M.	12:45 P. M.
2:00 P. M.	6:00 P. M.
7:00 P. M.	10:30 P. M.

On Saturdays and Sundays, note the changes in the schedule:

Saturday 8:30 A. M.	12:15 P. M.
1:30 P. M.	6:00 P. M.
7:00 P. M.	11:15 P. M.
Sunday 12:15 P. M.	12:45 P. M.
2:00 P. M.	5:30 P. M.
7:00 P. M.	10:30 P. M.

O. Use of Sorority Houses:

1. Every occasion on which men are permitted in the sorority houses or the Hut must have a chaperone from the approved list of chaperones of the college. The chaperone must register in the Dean's Office at the beginning and end of her duties.

2. Approved seniors may act as chaperones at Sunday night feeds.

P. Smoking Regulations:

1. The college regards smoking as an undesirable habit and wishes to discourage it in every way.

2. Smoking is not permitted on the campus except in the recreation room.

3. The recreation room shall be open to students from 8:00 A.M. until 8:00 P.M., when it shall be closed during study hall. This regulation is necessary due to the fact that there are dormitory rooms above the recreation room. It shall be opened again from 10:00 P.M. until 10:45 P.M. However, on Friday and Sundays, the recreation room shall be opened from 8:00 A.M. until 10:45 P.M., and from 8:00 A.M. until 11:30 P.M. on Saturdays. It shall be closed during chapel periods throughout the week and during Vespers on Sunday night.

4. Girls may smoke off campus only in private homes and moving cars and those places approved by the Dean of Students.

Q. There shall be no drinking of intoxicating beverages by Queens College students.

IV. SUNDAY REGULATIONS

A. Sunday is to be maintained as a day of quiet, reverence, and dignity. By long custom the athletic tennis courts and fields are closed on this day.

1. Students are urgently requested to play their radios quietly on this day and to be quiet throughout the afternoon in consideration of others.

2. Any students acquiring proper permission from the Hostess on duty in the office may visit approved hostesses, or go out with parents and relatives, returning to the campus by 5:30 P.M. A student may have three 10:30 permissions per semester with her parents.

3. Students may invite guests to attend Vespers, but supper in the Hut for guests *must* be arranged for previously with the Hostess.

4. Students will be permitted to receive callers on Sunday afternoon until 5:30 P.M., and on Sunday evening from 7:00 to 10:30 P.M. in the parlors of Burwell Hall and on the front campus.

5. Only Seniors may leave the campus on Sunday evening after 5:30 P.M. For evening church attendance, see next page.

6. Freshmen may go riding on Sunday afternoon with an approved Junior or Senior chaperone.

7. Girls are asked to wear hose to dinner on Sunday.

B. Returning to the Campus on Sunday:

1. Students spending the day out must return to the campus by 5:30 P.M.

2. Students returning from week-ends must be on campus by 10:30 P.M.

C. Church Attendance:

Church and Sunday School attendance is compulsory for Freshmen, Sophomores and Juniors. They are, however, allowed seven church cuts a year, which they may use at their discretion, provided they do not use more than four in one semester. The choice of church will be stated by the individual student at the beginning of each semester and must be adhered to during that semester. Students may visit other churches once a month provided they sign up in the church cut books.

Students may attend evening church services in accordance with regular chaperonage rules.

BOARDING STUDENT PENALTIES

I. Certain offenses are considered extreme cases and will be left to the discretion of the Boarding Student Council; such as:

1. Late return to the college
2. Violation of riding rules or chaperonage rules
3. Violation of smoking regulations
4. Drinking of intoxicating beverages
5. Infraction of week-end privileges
6. Attendance of unapproved dances

II. Campus penalty of one week will be given for the following offense:

Opportunity must be given for students to study un-

interrupted; therefore, the breaking of a "Busy" sign, by a student entering the room, either from the hall door or from the other door of the suite, carries one week's penalty.

III. Majors shall be given for such offenses as the following:

A. Dormitory Regulations:

One major will be given for the infraction of the following rules:

1. Visiting in another room after hours.
2. Spending the night in another room or dormitory without permission from the House President.
3. Infraction of quiet regulations.
4. Failure to perform telephone duty.
5. Failure to keep halls quiet while keeping the telephone.
6. Infraction of light regulations.
7. Appearing in Burwell Hall or front campus improperly dressed.

B. Social Regulations:

1. One major will be given for the infraction of the following rules:
   a. Failure to sign out properly.
   b. Failure to put "S. P." on sign-out card.
   c. Failure to sign meal book.
2. Three majors will be given for taking an extra dating privilege.
3. Late return to the campus or dormitory shall carry a major for the first fifteen minutes, two majors for the first half-hour. After this, it will be considered a serious offense and will be handled by Council.

C. Sunday Regulations:

1. One major will be given for each church cut taken beyond the allotted number.

2. One major will be given for failure to sign for church cut or change before 1:00 P.M. on Sunday.

IV. Four majors will call a girl to council at which time she receives a penalty of one week's campus. A second accumulation of seven majors will carry two weeks' campus. The accumulation of ten majors will carry a three weeks' campus penalty. Thirteen majors will carry four weeks' campus and a warning from council. An accumulation of sixteen majors carries a penalty of one weeks' suspension from school. Nineteen majors will carry two weeks' suspension from college. The accumulation of over twenty-one majors will carry expulsion.

V. If a student does not receive a major within a period of three weeks, she may have one of her majors removed. In the event that a student receives a major which she feels is not justified, she may appear before council the following Monday night before 7:00 P.M. to explain her reasons.

BE WISE
KNOW YOUR HANDBOOK BEFORE YOU COME TO COLLEGE!

PEGGY BELL BENOIT
President of Day Student Organization

GREETINGS FROM THE PRESIDENT OF THE DAY STUDENT ORGANIZATION

Dear New Students:

Welcome from the Day Student Organization. We are proud to have you as members of the Queens College Student Body. There is a place for each of you in College life, so feel free and eager to take an active part in all activities on the campus.

Day Student Council hopes that it may serve you well during the year. Blair Union, the day students' building, is to be used by you for study and recreation.

I hope that we will have a fine time together this year.

Sincerely yours,

PEGGY BELL BENOIT,
President Day Student Organization.

CONSTITUTION AND BY-LAWS OF THE DAY STUDENT ORGANIZATION OF QUEENS COLLEGE

ARTICLE I

Name

The name of this organization shall be the Day Student Organization of Queens College.

ARTICLE II

Purpose

The purpose of this organization shall be to develop well-rounded Christian womanhood through scholarship, sports, citizenship, leadership, service, friendliness, and co-operation in our college life.

ARTICLE III

Membership

All Day Students of Queens College shall be the active members of this organization.

ARTICLE IV

Government

The Day Student Organization of Queens College shall be governed by a Day Student Council.

ARTICLE V

Membership and Election of the Day Student Council

Section 1. Membership shall consist of the officers of this organization, the President of the Student Body, one representative from each of the four classes, and two Faculty advisers.

Sec. 2. The officers of the Day Student Council shall be a President, a Vice-President, a Secretary and a Treasurer.

Sec. 3. All officers and members of the Day Student

Council shall hold office for one school year during good behavior.

Sec. 4. Officers shall be nominated by a nominating committee composed of five members of the Senior Class, nominated and elected by the voting members of the Day Student Organization. The nominations proposed by this committee shall be submitted to the Day Student Council and the President of the College for approval.

Sec. 5. Each class shall be represented on the Day Student Council, representatives to be elected by the four classes respectively.

ARTICLE VI

Powers and Duties of the Day Student Council

Section 1. The Day Student Council shall make and enforce the laws governing the Day Student Organization. These laws shall be subject to the approval of the President of the College.

Sec. 2. The Day Student Council shall exercise a general supervision over all phases of Day Student activities.

Sec. 3. The Day Student Council shall sit as a court in judgment over any Day Student who has broken a rule relating to the Day Students of the College or has shown herself a poor citizen of the College, and their verdict shall be submitted to the President of the College for his approval.

ARTICLE VII

Powers and Duties of the Officers of the Day Student Organization

Section 1. The duties of the President shall be:

(a) To call and preside over all meetings of the Day Student Council and the Day Student Organization and to serve as a member of the Executive Council of the Student Government of the College.

(b) To provide for the standing committees and the special committees.

(c) To vote in case of ties.

(d) To see that all laws and regulations are enforced.

Sec. 2. The duties of the Vice-President shall be:

(a) To assume the duties of the President during the President's absence.

(b) To assist the President at all times.

(c) To act as President until a new officer can be elected in the event of the removal or resignation of the President.

Sec. 3. The duties of the Secretary shall be:

(a) To keep the minutes of all meetings.

(b) To attend to all official correspondence of the Day Student Organization.

(c) To take charge of all petitions and other communications to the Council.

(d) To send a report of worthwhile activities of the Organization to the College newspaper.

Sec. 4. The duties of the Treasurer shall be:

(a) To have charge of the collection of the Budget Fees and the expenditures of the Organization, and to keep an accurate account of the same.

(b) To act as Chairman of a Financial Committee.

ARTICLE VIII

Standing Committees of the Day Student Council

Section 1. The Standing Committees of the Day Student Council shall be as follows: Financial Committee, Program Committee and the Social Committee.

Sec. 2. Each committee shall consist of three members, the chairman to be appointed by the President from the Day Student Council and the remaining members to be appointed by the President from the Day Student Body at large. These appointments shall be made at the first meeting of the Day Student Council in May, and those appointed shall serve throughout the school year.

Sec. 3. The Financial Committee, with the Treasurer as chairman, shall collect the Budget Fees from the Day

Students, and present to the Day Student Council plans for raising funds necessary to carry out the work of the Day Student Organization.

Sec. 4. The Program Committee shall arrange one pay entertainment for each semester, if necessary, and submit plans for the same to the Day Student Council. This Committee shall also be responsible for any programs the Day Student Organization may be called upon to present or to sponsor. All programs must be submitted to the President of the College for approval.

Sec. 5. The Social Committee shall strive to promote a feeling of friendship among Day Students and between the Day Students and the Boarders. This Committee shall present to the Day Student Council plans for social gatherings or any other ideas for the promotion of good fellowship and friendliness among the Day Students.

ARTICLE IX

Meetings

Section 1. The Day Student Council shall meet every two weeks.

Sec. 3. The Day Student Organization shall meet the first Wednesday of each month, with required attendance.

Sec. 3. A special meeting of either the Day Student Council or the Day Student Organization may be called by the President if necessary.

ARTICLE X

Amendments

Suggestions for amendments to this Constitution from the Day Student Body shall be made to the Day Student Council through a Council member. A three-fourths vote of the Day Student Council shall be required before the proposed amendment shall be submitted to the Day Student Body, and a three-fourths vote of the Day Student Organization shall be necessary for passage of the amendment. Any amendment to the Constitution must, however, before being submitted to a student meeting, receive the approval of the President of the College.

ARTICLE XI

Ratification

This Constitution shall become effective immediately upon being approved by the President of the College and adopted by three-fourths of the Day Student Body.

BY-LAWS

1. The President of Queens College shall have absolute veto power on all action taken by the Day Student Council.

2. Members of the Day Student Council who are absent from as many as three meetings or two consecutive meetings shall be dropped from the roll unless excused by the President.

3. Expulsion of a member of the Day Student Council shall be by a three-fourths vote of the entire Council.

4. The following shall be regarded as sufficient cause for expulsion from membership in the Day Student Council; neglect of duty; continued absence from meetings as specified in By-Law 2; or other conduct deemed by the Day Student Council as opposed to the object, duties, and good name of the Organization.

5. Three-fourths of the membership of the Day Student Council and also of the Day Student Body shall constitute a quorum, and no business may be transacted unless a quorum is present.

6. If at any time as many as fifty Day Students address to the Day Student Council a petition to which their names are attached, desiring an action, the Council shall present this petition to the President of the College with its own approval or disapproval attached. If the President approves, the Council shall submit this petition to a meeting of the Day Student Body.

7. All members of the Day Student Council shall take the following oath:

I do solemnly promise that I will faithfully execute the duties of my office and will to the best of my ability preserve, protect, and abide by the Constitution of the Day Student Organization of Queens College.

8. The following shall be the Order of Business in the meetings of the Day Student Council:

Meeting called to order by the President.

Devotionals.

Roll Call.

Minutes of the preceding meeting read and approved.

Reports of Standing Committees.

Reports of Special Committees.

Unfinished Business.

New Business

Adjournment.

AMENDMENT I

Blair Union

Section 1. The Day Student Council shall exercise a general supervision over Blair Union and shall be responsible for its management and conditions to the authorities of the College.

Sec. 2. The following committees shall assist the Day Student Council in the management of Blair Union.

(a) The Hostess Committee shall be composed of three students appointed by the President of the Day Student Organization, and this Committee with the President, shall be responsible for the appointment of other students to take charge of Blair Union during the day.

(b) The Scholastic Committee shall be responsible for the care and management of the Study Hall.

(c) The Social Committee shall be responsible for the care and management of the Living Room.

(d) The Cafeteria Committee shall be responsible for the care and management of the Dining Room and Kitchen.

(e) A Special Committee shall be responsible for the care and management of the Hall, Cloakroom and Bath.

Sec. 3. The following rules shall govern the conduct of each member of the Day Student Organization:

(a) There shall be no smoking in the building or about it.

(b) There shall be no use of obscene language.

(c) There shall be no drinking.

(d) There shall be no reception of men at any time, except on such occasions as permission is given by the management of the College.

(e) It is for the students as a whole and no particular clique or sub-organization shall have any right to pre-empt the use of it from other members of the Day Student Organization.

Sec. 4. The Day Student Council urges group dating in the Day Student game room instead of in Sorority Houses. This will necessitate one instead of several chaperones.

REGULATIONS GOVERNING MEMBERS OF THE DAY STUDENT ORGANIZATION

I.—(a) Any disorderly conduct of a Day Student in the halls or on the campus is under the supervision of the Day Student Council.

(b) Drinking is absolutely forbidden on the campus.

(c) The keeping of sorority houses open during Vesper Services or any other service held on the College campus, or during a church service for the College elsewhere is not lawful.

(d) All Day Students visiting in the dormitories overnight, irrespective of whom they may be visiting, must be registered with the Dean and her approval given for such visits.

(e) Stealing, lying, and cheating are forbidden, the latter offense being under the supervision of the Honor Council.

II.—Day students are expected to follow all campus regulations while on the campus.

LUCILLE WAYLAND
President of Student Christian Association

GREETINGS FROM THE PRESIDENT OF THE STUDENT CHRISTIAN ASSOCIATION

Dear Freshman:

The Student Christian Association Cabinet welcomes you as a new member. We are expecting great things from you individually and collectively.

S. C. A. has adopted a timely theme for the coming year. I'm sure you have heard it many times before and that it will come to mean even more to you in the future than it has in the past. The theme is "Facing Today With a Living Christ." This theme is the goal toward which we are striving.

I'm sure that you have many talents. You sing, make talks well, or enjoy teaching Sunday School. You will have these and many other opportunities to be of service to Christ on our campus, and you will find that by performing these duties you will enjoy Christian love and fellowship.

The Cabinet wants you to help us build a greater Christian college for God and his glory.

Most sincerely,

LUCILLE WAYLAND,
President of Student Christian Association.

THE CONSTITUTION OF THE STUDENT CHRISTIAN ASSOCIATION OF QUEENS COLLEGE

ARTICLE I

Name

This organization shall be called the Queens Student Christian Association.

ARTICLE II

Purpose

The Queens Student Christian Association, affirming the Christian faith in God, the Father, and in Jesus Christ His only Son our Lord who died for our redemption from sin; and in the Holy Spirit the Redeemer of Truth; and in the Bible as the inspired Word of God declares its purpose to be:

1. To lead students to faith in God through Jesus Christ.
2. To lead them into membership and service in the Christian Church.
3. To promote spiritual growth especially through daily Bible reading and prayer.
4. To influence them to devote themselves in united effort with other Christians to extend the Kingdom of God throughout the world.

ARTICLE III

Section 1. All members of the Student Body of Queens College are members of the S. C. A.

Sec. 2. Every member of the organization shall be expected to share in the direction and activities of the Association.

ARTICLE IV

Officers

Section 1. The officers shall be a President, Boarding Student Vice-President, Day Student Vice-President, Secre-

tary, Treasurer, and Assistant Treasurer. They shall have the usual duties pertaining to such offices.

Sec. 2. If a vacancy occurs in the office it shall be filled at a meeting of the S. C. A. Cabinet.

Sec. 3. These six officers, together with chairmen and their committees, shall constitute the Cabinet of the S. C. A., which shall have general management of the organization.

ARTICLE V

Election of Officers

Section 1. The President of the S. C. A. shall be elected from the Senior Class, according to the rules for the election of members of the Executive Council of Student Government.

Sec. 2. A Nominating Committee composed of the Senior Members of Cabinet and others elected by Cabinet, shall nominate two persons for the following offices to be submitted to the following groups for election.

Student Body Election:

Boarding Student Vice-President.
Day Student Vice-President.
Secretary.
Treasurer.

Day Student Election:

Day Student Representative.

Boarding Student Election:

Boarding Student Representative.

Class Elections:

Representatives from each class.

Old Cabinet Elections:

Assistant Treasurer.
Hostess of the Hut.
Program Committee.
Music Committee.
Church Work Chairman.

In addition, one nomination from the floor will be permitted. Should there be more than one nomination a vote of elimination will be necessary.

Sec. 3. The Freshman Representative to the Social Service Committee shall be elected by the incoming Freshman Class at the beginning of the second semester.

ARTICLE VI

Amendments

Section 1. Notice of proposed amendments to this Constitution shall be given at a previous regular meeting and shall require for adoption a three-fourths affirmative vote of the members present.

BY-LAWS

ARTICLE I

Meetings

Section 1. The Cabinet of the S. C. A. shall meet at a set time at least once a week.

Sec. 2. Special meetings may be called by the President, or by a written request of three members.

Sec. 3. Three-fourths of members shall constitute a quorum for business meetings.

ARTICLE II

Section 1. The President shall preside at all business meetings of the Cabinet. She shall, with the help of Cabinet members, assist in welcoming new girls to the school.

Sec. 2. The Boarding Student Vice-President shall preside in the absence of the President. She shall be chairman of the Program Committee for vesper services and servants prayer meeting.

Sec. 3. The Day Student Vice-President shall be co-chairman of the Program Committee for vesper services.

Sec. 4. The Secretary shall keep minutes of the cabinet meetings and carry on the necessary correspondence.

Sec. 5. The Treasurer shall be in charge of the funds of the Association, under the direction of Cabinet. She shall keep accurate account of receipts and expenditures.

ARTICLE III

Section 1. The Hostess of the Hut shall be in charge of the care of the Hut and all the social functions carried on there.

Sec. 2. The Social Service Chairman shall be in charge of the welfare projects sponsored by the S. C. A., either for the school or for the community.

Sec. 3. The Program Committee of which the Boarding Student Vice-President and the Day Student Vice-President as co-chairman, shall plan the vesper programs for the year, and be in charge of the fall and spring services. A member of the committee shall conduct the servants prayer meeting once each week.

Sec. 4. The Chairman of the Church Work Committee shall be responsible for sending out Sunday School teachers in the community. She shall be in charge of all deputations to neighboring schools and churches.

Sec. 5. The Public Relations Committee shall be responsible for all the publicity necessary for the various functions sponsored by the organization. The Committee shall publish the "Mercury," S. C. A. paper, bi-weekly.

Sec. 6. The Prayer Meeting Committee shall be composed of the Boarding Student Representative, Day Student Representative, and the three Class representatives. The Committee will be in charge of the weekly prayer meetings for boarders and day students.

Sec. 7. Honorary members shall be the President of the Student Body, of the Boarders, of the Day Students, and of the Athletic Association. They are welcome to meetings but have no vote. If the President of the S. C. A. Fellowship is not already on Cabinet, she too may be made a member.

DAVIDSON CONFERENCE

Queens College sends eight delegates each year to the Davidson Young People's Conference in June, where students from all over the State meet to discuss the various problems with which they are confronted in their organizations and to help one another in settling these problems. Here one meets the leaders in Christian thought from all points of the State and representatives from Southern colleges, all of whom are striving to find the real thing in life. Any girl in school may attend these conferences, regardless of denomination. Plan now to be a Queens representative next year. See the S. C. A. for further information.

S. C. A. CALENDAR

Picnic and Sing for Freshmen during Orientation.

Sunday evening Vespers.

Prayer meeting in dormitories.

Sunday suppers in the Hut.

Day Student Prayer Meeting each Monday.

Fall Retreat for cabinet members.

Sending out delegations to give programs for young people.

Fall Service with special speakers.

Knitting for Red Cross in the lobby of the dorms.

Filling Thanksgiving baskets.

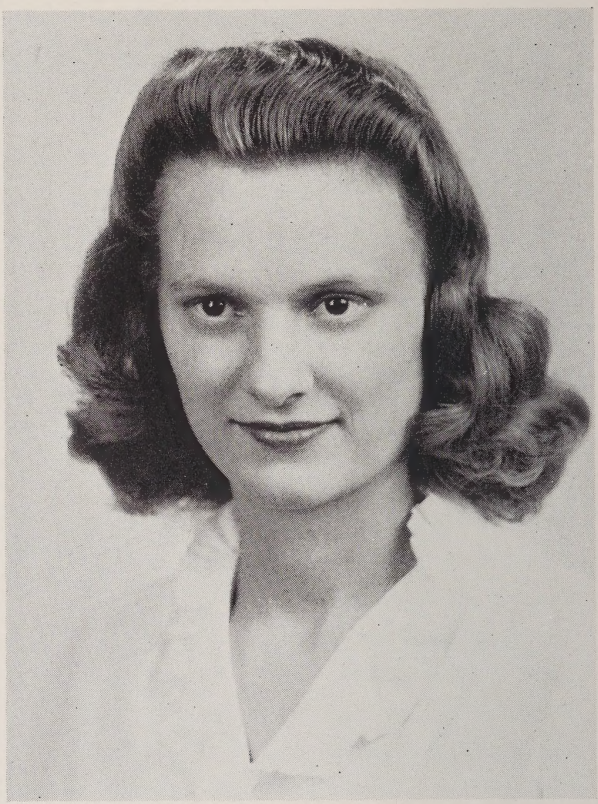
Caroling on Christmas Eve.

Traditional Christmas service.

Easter Sunrise Service.

Religious Emphasis Week in the spring.

Spring Cabinet Retreat.



ANNELLE MCCALL
President of Athletic Association

GREETINGS FROM THE PRESIDENT OF THE ATHLETIC ASSOCIATION

Dear New Students:

The Athletic Association of Queens College welcomes you to our campus as new members of our student body.

We hope that this year more than ever before you will realize your duty as patriotic Americans to maintain strong and healthy bodies. The Athletic Association is ready to provide a means for attaining this goal. Participation in the various athletic activities will contribute not only to the growth of strong healthy bodies, but also to the development of qualities of good sportsmanship and a well-balanced personality.

We are looking forward to knowing each of you in September.

Sincerely,

ANNELLE MCCALL,
President of Athletic Association.

THE CONSTITUTION OF THE ATHLETIC ASSOCIATION OF QUEENS COLLEGE

ARTICLE I

Name

The name of this organization shall be the Athletic Association of Queens College.

ARTICLE II

Purpose

The purpose of this organization shall be to stimulate interest in a program of wholesome physical activities, to promote athletic accomplishment, and to contribute to the development of the ideals of health and sportsmanship.

ARTICLE III

Membership

Section 1. All students of Queens College shall be eligible for membership in the Association.

Sec. 2. The Budget Fee must be paid by every member of the Association.

Sec. 3. Membership shall entitle the student to vote for members of the Athletic Council, to enter sports, and to the use of all Association property subject to regulations governing the same.

ARTICLE IV

Management

The Athletic Association shall be under the control of an Athletic Council.

ARTICLE V

Membership and Election of the Athletic Council

Section 1. The Athletic Council shall consist of officers of this Association, one representative from each of the four classes, and the Director of Physical Education in the College.

Sec. 2. The officers of this Association shall be a President, a Vice-President, a Secretary and a Treasurer.

Sec. 3. The officers shall be nominated by a nominating committee appointed by the President from the Council. The nominations proposed by this Committee shall be submitted to the Athletic Council for approval.

Sec. 4. Election of the officers shall be held the week following the election of the President of the Student Body. Nominations shall be announced a few days before the election.

Sec. 5. Officers shall be elected by secret ballot. A majority of votes shall be necessary for election.

Sec. 6. The President shall be selected from the Senior Class; the Vice-President, the Secretary, and the Treasurer, from the Senior, Junior or the Sophomore Class.

Sec. 7. Election of the Class Representatives in the Athletic Council shall be held the week following the election of the officers of the Athletic Council. These elections shall be held in the individual classes. Nominations shall be made from the floor. A majority of votes shall be necessary for election. A representative from the incoming Freshman class shall be elected the third week in November.

Sec. 8. All candidates shall be eligible for nomination on the basis of capacity for leadership, scholarship, character, ability in athletics, and interest in the work of the Association.

ARTICLE VI

Powers and Duties of the Athletic Council

The duties of the Athletic Council shall be:

a. To arrange all programs in athletic activities.

b. To strive to carry out and promote an interest in the purpose of the Association.

c. To exercise a general supervision over all athletic activities.

d. To provide suitable awards for athletic accomplishments.

ARTICLE VII

Powers and Duties of the Officers of the Association

Section 1. The duties of the President shall be:

a. To call and preside over all meetings of the Athletic Association and the Athletic Council.

b. To appoint all necessary committees and to be an ex-officio member of each.

Sec. 2. The duties of the Vice-President shall be:

a. To perform the duties of the President in the absence of the latter.

b. To assist the President at all times.

Sec. 3. The duties of the Secretary shall be:

a. To keep a record of all meetings of the Association and the Athletic Council.

b. To attend to all official correspondence of the organization.

Sec. 4. The duties of the Treasurer shall be:

a. To have charge of the funds of the Association.

b. To keep an accurate and permanent account of all receipts and expenditures.

ARTICLE VIII

Meetings

Section 1. The Athletic Council shall meet every two weeks at a time most convenient for all the members.

Sec. 2. A special meeting of either the Athletic Council or the Athletic Association shall be called by the President when necessary.

Sec. 3. Three consecutive unexcused absences automatically cause expulsion.

ARTICLE IX

Amendments

Suggestions for amendments to this Constitution may be made through the Athletic Council. A three-fourths vote

of the Athletic Council shall be required before the proposed amendment shall be submitted to the Athletic Association, and a three-fourths vote of that body shall be necessary for the passage of the amendment. The proposed amendment shall be posted at least one week before action is taken.

ARTICLE X

Ratification

This Constitution shall become effective immediately upon being adopted by three-fourths of the Athletic Association and upon being approved by the President of the College.

BY-LAWS

I. Quorum

Three-fourths of the membership of the Athletic Council and also of the Athletic Association shall constitute a quorum, and no business shall be transacted unless a quorum is present.

II. Teams

Section 1. Each class shall have a team to represent it in any inter-class activities promoted by the Athletic Council.

Sec. 2. The Day Students and the Boarding Students shall organize separate teams for any athletic activities which the Athletic Council may desire to promote.

Sec. 3. Judgment in awarding positions on teams shall be based on official record as follows:

a. Health.

b. Technical skill.

c. Spirit.

d. Attendance at practice.

III. Schedule of Athletic Activities

The Athletic Council shall arrange a definite schedule of athletic activities before the close of the first month of the school year.

IV. Captions

Section 1. Each team shall elect a captain, and this captain shall be chosen on the basis of ability in athletics and capacity for leadership.

Sec. 2. It shall be the duty of the captain:

a. To inspire her team and encourage them in clean play and sportsmanship.

b. To help the Coach select the team.

c. To assist the Coach in coaching the team at all practices and games.

d. To determine with the Coach the lineup of her team for all games.

V. Cheer Leaders

Section 1. A cheer leader is to be elected yearly from each class by a majority vote. The girl chosen from the Senior Class shall be head cheer leader for the college.

Sec. 2. A student shall be eligible for Cheer Leader on the basis of spirit and ability for the position.

VI. General Regulations of Sports

Each sport shall be governed by its own rules and regulations and by such intersport legislation as shall be enacted by the Athletic Council.

A student must attend practices to be eligible for any team.

VII. Awards

Section 1. The class winning the Stunt Night shall have its name engraved upon a cup provided for the purpose.

Sec. 2. The class team winning the annual inter-class basketball tournament shall be awarded individual trophies.

Sec. 3. The winner of the singles in the tennis tournament shall be awarded a trophy.

Sec. 4. The Association shall provide a trophy on which shall be engraved each year the name of the best all-around athlete. The Council shall elect the student who shall receive this award.

Sec. 5. A class gallery cup shall be awarded the class having the highest proportional attendance at an interclass event.

Sec. 6. Letters shall be awarded according to the athletic point system.

The President of Queens College shall have absolute veto power to all action taken by the Athletic Council.

VIII. Expenditures

All expenditures must be approved in advance by a majority of the Council.

ATHLETIC POINT SYSTEM

I. BASKETBALL

Possibilities of points in this sport:

Class Team	100
Captain	50

II. VOLLEYBALL

Possibilities of points in this sport:

Class Team	100
Captain	50

III. BADMINTON

Possibilities of points in this sport:

Singles Champion	100
Doubles Champion	50
Runner-up	50

IV. TENNIS

Possibilities of points in this sport:

School Singles Champion	200
Runners-up to Champion	150
School Doubles Champion	100
Runners-up to Champion	50
For each match won	10
For each match played	5

V. ARCHERY

Possibilities of points in this sport:

Champion	100
Runner-up to Champion	75

VI. HIKING

Possibilities of points in this sport:

One Point a Mile	50

VII. HORSEBACK RIDING

Possibilities of points in this sport:

One Point a Mile	50

VIII. LIFE SAVING

Possibilities of points in this sport:

For earning a Red Cross Life Saving Emblem	100
Requirements for a letter	400
Requirements for a star (additional)	200

Points will be carried over from year to year.

SCHEDULE

For the Day

7:15 A.M.	Rising Bell
7:45-8:15 A.M.	Breakfast
8:30 A.M.	Warning Bell
8:35 A.M.	First Period Begins
9:25 A.M.	First Period Ends
9:30 A.M.	Chapel Begins
10:00 A.M.	Chapel Ends
10:05 A.M.	Second Period Begins
10:55 A.M.	Second Period Ends
11:00 A.M.	Third Period Begins
11:50 A.M.	Third Period Ends
11:55 A.M.	Fourth Period Begins
12:45 P.M.	Fourth Period Ends
12:50 P.M.	Lunch
1:30 P.M.	Warning Bell
1:35 P.M.	Fifth Period Begins
2:25 P.M.	Fifth Period Ends
2:30 P.M.	Sixth Period Begins
3:20 P.M.	Sixth Period Ends
5:55 P.M.	Warning Bell
6:00 P.M.	Dinner
7:00 P.M.	Study Period Begins
10:00 P.M.	Study Period Ends
11:00 P.M.	Dormitory Bell
11:30 P.M.	Light Bell

Sunday

7:45 A.M.	Rising Bell
8:30 A.M.	Breakfast
1:00 P.M.	Dinner
6:00 P.M.	Vespers
6:30 P.M.	Supper at the Hut

HELPFUL HINTS

1. Remember the first week sets the year's pace. Begin well!
2. A white dress is an essential at college.
3. Standards of good taste suggest that we always wear hats when we go up town.
4. Bring your pillows, sheets, pillow cases, towels, bed spread, sofa pillows (and covers if desired), dresser covers, ornaments, and rug. A cozy room will make the year more pleasant.
5. Being quiet is a personal matter. Do not wait for some one to tell you you are too noisy.
6. We freshen up a bit for dinner. It makes the day end better.
7. Chronic borrowers do not make many friends.
8. Freshmen, let your Faculty advisors be your friends.
9. Good taste bars chewing gum in the class room and other public places.
10. We address the Faculty with due regard to their position.
11. Respect your campus; do not litter it with papers or other trash.
12. We are courteous to servants in the dining room.
13. We endeavor to keep our rooms in harmony with an orderly mind.
14. Learn to organize your work so that there will be time for play.
15. Remember that to have friends you must be one.
16. Queens College is looking to you to keep her standards high. Your own good name and that of your college is represented by your actions.

IMPORTANT STATEMENTS TO BE REMEMBERED

No student, resident or non-resident, who constantly disregards the regulations of the College, or who is guilty of a serious misdemeanor, will be permitted to be elected to, or hold, any office of the college.

No student who has not completed all Freshman work or who has not earned enough quality points through the first three years of her chosen course to make her eligible to classification as a regular Senior (that is, having passed 86 semester hours and achieved 51 quality points) may be elected to any office of Student Government.

POST OFFICE

The post office is under college supervision and not government supervision. It handles all incoming mail, except special delivery mail, all outgoing packages as well as insurance of packages and registry of first class mail. It does not handle money orders or outgoing C. O. D. mail.

Students are assigned post office boxes at the beginning of the school year with no charge. Day Students receive mail which is mailed to the college in boxes provided in the Day Student Building.

Since the post office is small it is necessary for the students during the crowded hours to transact their business in an orderly manner and with dispatch.

BOOK STORE

At the Book Store students may purchase their textbooks, school supplies, stationery, etc. It is operated by the College for the convenience and economy of the students. Books and supplies are sold at a minimum profit. For this reason all business is done on a cash basis.

The College offers it services to students and faculty in the capacity of a college bank.

THE INFIRMARY

Students who go to the Infirmary with the intention of remaining there are required to take with them a blanket, a bath-robe or negligee, and necessary toilet articles. A student must notify her House President when going to the Infirmary.

No student shall make any appointment with doctors without the permission or knowledge of the nurse. If the student is to receive special treatment from certain physicians in the city, the parents should have a statement to that effect on file with the nurse or the Dean of Students.

OFFICE HOURS OF THE DEAN

Week Days:

8:30 A. M. ..... 12:45 P. M.
2:00 P. M. ..... 6:00 P. M.
7:00 P. M. ..... 10:30 P. M.

Saturday:

8:30 A. M. ..... 12:15 P. M.
1:30 P. M. ..... 6:00 P. M.
7:00 P. M. ..... 11:15 P. M.

Sunday:

12:15 P. M. ..... 12:45 P. M.
2:00 P. M. ..... 5:30 P. M.
7:00 P. M. ..... 10:30 P. M.

DINING ROOM REGULATIONS

1. Because of the rising costs of food, individual meal prices have been slightly increased. The following schedule is now in force:

Breakfast	$ .35
Lunch	.50
Dinner	.75
Sunday dinner served at noon	.75

The above schedule of prices is subject to change. For informal Sunday night supper at the Hut, students are guests of the college, but Miss Squires *must* know beforehand.

2. Students and faculty are most earnestly requested to conserve food. While the Administration is anxious for every individual to have the proper amount of

good food, it is desirous of saving, in order to help our armed forces. Students may assist by (a) taking only the amount of food they really want, thus avoiding leaving any waste on their plates; (b) signing the meal book when they plan to eat off the campus.

3. Students and Faculty are requested not to carry any food out of the dining room, except on *Saturday at noon,* 12:15. At this meal fruit is usually served. No other food is to be carried away at any time.

4. If it is necessary for any faculty member or student to miss a meal, he (she) is not entitled to have a guest free of charge at the next meal.

5. If a student is too ill to go to the dining hall, she should go to the Infirmary. Miss Lebby will see that she gets the proper food. No meals will be served at any other place out of the dining hall except in the Infirmary.

6. Tickets may be bought in the Business Office, or cash will be accepted at the door.

7. No announcements are made in the dining hall except in case of serious emergency, then see the Dean of Students.

8. The dining room doors will be closed ten minutes after the bell rings.

9. Any student improperly dressed will be asked by the Hostess to leave the dining hall. Kerchiefs are not approved for lunch and dinner except in case of inclement weather. Students dress in short afternoon or semi-tailored frocks on Friday evenings. Formal dress is required before concerts, lectures, receptions, etc.

10. Each table stays together until dismissed by the hostess. At formal dinners all tables wait until the guest table leaves. Students stand when guests rise to leave. Girls are expected to freshen up for dinner

and *observe the rules of correct form and good taste when coming to meals.* Students also remain standing until guests are seated.

11. If anything is wrong at the table, or if students wish service, they should ask the hostess at their table; they are not to call the maid themselves.

12. Save all singing for Sunday nights at the Hut. On certain other special occasions to be announced, the entire student body will sing, but this shall be only at stated times.

13. Queens College traditions encourage informality and friendliness, keeping in mind those things which make for the greatest happiness and well-being for the greatest number. This demands cheerfulness, consideration, and thoughtfulness of others, especially at meal time.

GENERAL INFORMATION

GENERAL INFORMATION

I. Adjustments to be Made in Rooms

If light fixture changes, new bulbs, cord for pictures, or bathroom repairs are needed, write your request on a slip of paper, giving room number, specific information, and name of student. File this information in the Business Office where Mr. McAuley will collect all requests and attend to them in the order which they were filed.

II. Electrical Equipment

Arrangement must be made with the Business Office before any electrical equipment can be used in rooms. Each room is allowed 150 watts of current and is checked regularly by the electrician for this amount. Radios are to be connected by Mr. McAuley upon request through the Business Office. Charges for using radios for the year are four dollars ($4.00); two dollars ($2.00) per semester. See *Dormitory Regulations for Upper Classmen* regarding playing radios or record machines.

III. Damage to College Property

Queens does not, (as do most colleges), collect a regular breakage fee. If, through some accident, you damage or break college property, you will naturally wish to help defray the expense of repairing. Damage to walls, windows and furniture, through use of tracks, by penciling, or by any unnecessary use will be estimated and charged to the student. You are requested *not* to move furniture from one room to another.

IV. Care of Rooms

You are expected to keep your own room in order. Maids will clean the baths thoroughly twice a week. Rooms should be in condition by 9:00 each morning and will be inspected daily.

V. Laundry

All laundry should be taken to the Infirmary. You take your own, call for it and pay Miss Lebby, who will give you a receipt.

VI. Telephones and Telegrams

Use pay telephones in dormitories for *any off-campus* calls. Local telephones may be used for incoming calls to students, or by students who wish to call from one dormitory to another. To send a telegram come to the Dean's Office and get a blank. The one on duty will call your message for you; terms cash. If you wish to send a message after the office closes, use the pay telephone. All messages to you will be delivered.

VII. Trunks

Trunks must be stored by Monday, September 20. No trunk will be allowed to remain in the dormitories after that time, and if removal has to be made after the 20th, there will be a charge.

VIII. More Personal

During the warm days, you may like to take sun-baths. We suggest that you use the back campus down near the tennis courts. Since all the walks and courtyards immediately surrounding or adjacent to our buildings are so very public, we ask you not to take sun-baths or to dry your hair there. The Diana Court, for example, is one of the "beauty spots" which we delight to show our visitors, but is not sufficiently private to be used for such informal things as mentioned above.

IX. Please

You are asked not to hang personal laundry in the window.

X. Roommates

Any changes in roommates or rooms will be made gladly on a day we shall designate very soon after classes begin, probably within one week. Please be patient and considerate and we shall do our very best to make you happy this year.

XI. Announcements and General Information

No announcements are made in the dining room. Read your bulletin boards in Burwell Hall, Science Building and

just outside the dining room door. If you have an important announcement, place it on the bulletin board, writing it or typing it neatly; place it under the proper heading, then take it down after it is out of date. Use *large* bulletin board in Burwell Hall.

XII. In Case of Sickness

See Infirmary. Go immediately to your House President. Also see note regarding health in Catalog, p. 23.

XIII. Hours in Dean's Office

If there is any problem which needs immediate attention, make an appointment to see Miss Albright or Miss Radford in the Office of the Dean of Students. The Hostess will be glad to help you in case of emergency during the evening, but do make a special effort to transact your business during office hours. The Hostess needs the evening hours for her duties as college hostess, and she will appreciate your consideration. Office hours during the day: 8:30-12:45 and 2:00-4:00. Sunday morning 12:00-1:00, noon. Afternoon and evening hours are the same.

XIV. Special Permissions

Special permissions are given in the Dean's Office only and during office hours. The office will be open in the evening; you are urged, however, to attend to all special permissions by 4 P.M. The Hostess in charge during the evening will give special permissions only in case of emergency. Standing permission blanks will be mailed to your parents for their signature.

PUBLICATIONS

THE CORONET

The Coronet is the College Annual, edited by the Senior Class. It includes the activities of the campus and literary contributions from all classes. This year book will be a combination of an annual and a literary magazine.

QUEENS QUILL

The Queens Quill is the college literary magazine edited and managed under the direction of the Spectator Club.

QUEENS BLUES

The Queens Blues is the bi-monthly College newspaper, edited by the Student Body and managed by the Junior Class. Freshmen tryouts are held just before the publication of the second edition in the fall. Freshmen may hold minor places on the editorial and business staffs.

JOURNALISTIC AWARD

The Queens Blues Staff has offered for the last five years two prizes for journalistic work. A sum of $15 is awarded annually. The Sophomore doing the most successful and most consistent work in both editorial and business departments is given $10. The Freshman doing similar work is given $5.

These publications are subject to war-time conditions.

Home Economics Club

The Home Economics Club is an honorary club composed of those members of the Home Economics Department who have attained a high average scholastically and have an interest in the department. The object is to promote good fellowship and happiness among members of the department, and to promote interest in Home Economics activities. The club is affiliated with the State and National Home Economics Association.

President to be elected.

Marshals

The Junior making the highest scholastic average for three years shall be chief marshal; the two Juniors making next highest, the two Sophomores who average highest for two years and the Freshman averaging highest for one year shall serve as commencement marshals.

They shall usher for Class Day exercises and for Graduation exercises.

Valkyrie

Membership in this club, organized in 1937, is based on outstanding leadership and citizenship exhibited by Freshmen. Scholarship is also a factor. The members are selected in the spring from the rising Sophomore Class.

ELNORA ANDERSON ..... *President*

Alpha Iota

Alpha Iota is an international honorary business sorority which associates in its membership respective women, students, alumnae, and women faculty members. Its purpose is to encourage and assist the members in the attainment of increased efficiency, highest standards, and to recognize high scholastic ranking. It was established on the campus in 1939.

SARAH FRANCES MCLAURIN ..... *President*

Choral Club

The College Choral Club is formed of the best singers in College, under the direction of the voice teacher. During the year the club gives a number of programs. The conditions of membership are: A voice of some quality, some knowledge of music, and regularity in attendance.

ALICE AIKEN.....*President*

International Relations Club

The International Relations Club is truly international with organizations in the leading countries of Europe. It is sponsored by the Carnegie Endowment for International Peace. The purpose of the club is to obtain a broad view of international questions and to promote a brotherly feeling of understanding and sympathy between nations. Membership is based on scholastic achievement in the Department of History.

President to be elected.

Iota Xi

Iota Xi is an honorary society in journalism. Membership in this society is secured for creditable work along this line. It was established in 1928.

President to be elected.

The Queens Players

The purpose of the Queens Players is to develop poise and speech through acting. In a well-balanced program including speech and stage work such as technique, make-up, costuming, and set building as well as actual experience on the stage, the players work for the achievement of this purpose. Major productions are presented in the fall and spring with various programs throughout the year. The Queens Players are members of the Speech Department.

Camera Club

The Camera Club is an organization for students particularly interested in making and developing pictures. It was established in 1939.

President to be elected.

Queens Art Club

The Queens Art Club is an honorary organization. Members are selected on the basis of their work, academic record and interest shown in art.

MARIE CRAWFORD ..... *President*

Linnean Club

The Linnean Club is an organization for the purpose of promoting interest among students of Biology in biological research. Many hikes and field trips are taken by the members, and special speakers are brought to the campus for their meetings.

President to be elected.

S. C. A. Fellowship Group

The S. C. A. Fellowship Group is a branch of the local S.C.A. It seeks to promote a study of the Bible, prayer, and world missions, and to encourage students to devote their lives to full time Christian service.

EMMA WOOD ..... *President*

SOCIAL FRATERNITIES

There are on the campus of Queens College five national social fraternities. These organizations have as their objectives the promotion of intellectual achievements, good scholarship, personal betterment, and the development of high moral and social standards. These groups strive for a spirit of whole-hearted co-operation with the administration, with one another, and with the independent students on the campus.

Pan-Hellenic Council

The Pan-Hellenic Council at Queens College is composed of the five presidents of the five national social sorority chapters on the campus and an elected representative from each sorority.

The duties of the organization include the legislating and enforcing of laws relating to interfraternity matters. The council is especially active during the first month of school, when it supervises the rushing season.

LIB PORTER ..... *President*

Alpha Eta Sigma

Alpha Eta Sigma is a local non-sorority social organization. This is a newly formed club whose objectives for the progress of the school, through its members, are comparable to those of Pan-Hellenic Council.

Non-sorority and business girls are eligible for membership.

THELMA MARTIN ..... *President*

CHI OMEGA

Theta Gamma Chapter

Founded at University of Arkansas, April 5, 1895.

CATHERINE PATTERSON ..... *President*

KAPPA DELTA

Alpha Omicron Chapter

Founded at Virginia State Normal, Oct. 23, 1897.

SARAH FRANCES MCLAURIN ..... *President*

PHI MU

Gamma Gamma Chapter

Founded at Wesleyan College, March 5, 1852.

JEAN HESTER ..... *President*

RUSHING

Queens College Pan-Hellenic Council has adopted a six weeks' delayed rushing plan for the 1943-44 school year. The following rules have been drawn up to govern the rushing period but are subject to amendment at the pleasure of the Council when it convenes in the early fall:

1. There shall be no verbal pledging of any student and no sorority talk between sorority members and non-members.

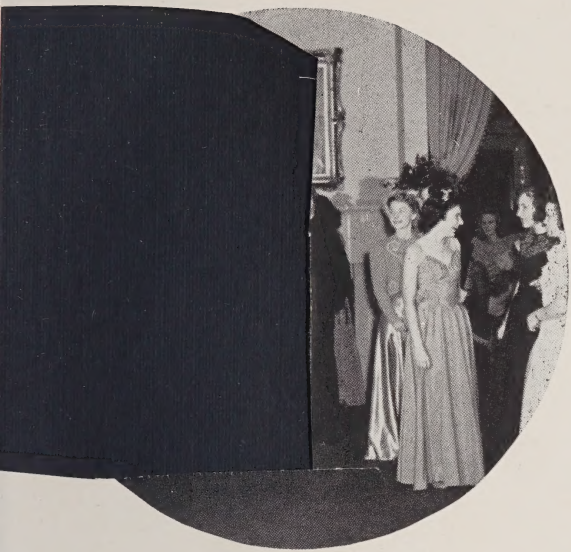
2. There shall be no entertainment on or off campus by any sorority or sorority girl for any new girls or those being rushed. This includes money spent or gifts given by sororities or sorority girls. Rule 2 does not apply to Junior Class-sponsored big and little sisters.

3. Rules 1 and 2 shall apply until formal rushing and silence, at which time another set of rules shall be given to the sororities as valid.

4. These rules are subject to amendment by Pan-Hellenic Council at any time subsequent to adoption by the five national sororities.

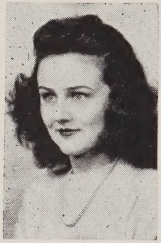
Penalties

Penalties for failure to observe the above rules will be decided by the Queens College Pan-Hellenic Council.



CLASSES AND TRADITIONS

READ THE BULLETIN BOARDS DAILY!
READ YOUR HANDBOOK!



ELEANOR LAZENBY
President of Senior Class

SARAH JO CRAWFORD
President of Sophomore Class

The Freshman and Junior Classes are sister classes, while the Sophomores and Seniors stand united at all times in events demanding class spirit. Generally, some social courtesies are rendered to upper-class girls by lower-classmen.

Queens College colors are light blue and dark blue, and our motto, *"Non ministrari sed ministrare."*

CLASS COLORS FOR 1943-1944

Seniors—Light Blue and Dark Blue.
Juniors—Dark Blue and Rose.
Sophomores—Dark Blue and White.
Freshmen—Dark Blue and Yellow.

TRADITIONS

RAT DAY

About a month after school opens, all Freshmen are subject to one day on which the Sophomores reign. On this day, the following action is taken:

1. A chairman for Rat Day is elected from the Sophomore Class, and she with her committee plans the day.

2. Any request made by the Sophomores during the day must be strictly obeyed by the Freshmen.

3. The Freshmen must present an entertainment for the benefit of the Sophomores on the night of Rat Day.

4. The Rat Court follows the entertainment at which time a trial is in order for all disobeying Freshmen. All Freshmen are required to attend this court.

STUNT NIGHT

The annual inter-class stunt night is held the last Tuesday night before the Thanksgiving Holidays.

1. Each class elects by popular vote a stunt chairman and a gallery chairman.

2. After the stunt has been selected, it must be submitted to the Director of Physical Education for approval. The first chairman to submit a theme has first choice.

3. The expenses for each stunt must not exceed $5.00 which is allotted by individual classes.

4. Order and entrance of stunts shall be: Freshmen, Sophomores, Juniors and Seniors. The Freshman gallery

shall consist of the back of the middle section of the auditorium; Sophomores and Seniors have their regular sections; the Juniors are entitled to the first five rows of the middle section. There are to be no decorations on the edge of the stage because of interference with other stunts.

5. The judges of the stunts are to consist of people from town chosen by Athletic Council. The stage stunt and the gallery are to be judged on the basis of 50 per cent each.

6. The class winning first place is awarded a loving cup.

SENIOR WEEK

Each year, about six weeks before the end of the college year, Senior Week is observed as a time when the Seniors receive recognition. The week is opened by a Senior Formal Dinner at which time their will, history, and class prophecy are presented to the faculty and students. Wednesday of this week is Senior Day, and the entire class is excused from all class work and spends the day off campus in order to discuss together what college life has meant to each girl and her hopes and plans for the future. The Seniors have their own table for the rest of the semester, and for Senior Week, the class has the privilege of singing in the dining room. Traditional entertainment has included a luncheon given by the wife of the President, a tea given by the Dean of Students, the Class Sponsor and the Dietitian, a breakfast given the Little Sister class, and a banquet or picnic given by the Juniors.

MAY DAY

The annual May Day Festival is held the first Friday in the amphitheater.

The Queen is chosen by popular vote of the Student Body and has the privilege of choosing the maid-of-honor.

The maids of the court are selected by a committee composed of the Queen, the Presidents of each of the

four classes, and representative from each class which is elected by the respective classes. A selection of thirty-six of the best qualified girls are presented to the Student Body for the election of the required number, twenty-four.

A May Day Chairman is chosen each year from the rising Junior or Senior class.

All students of the Physical Education Department either take part in the exercise or work on Committees.

Minor expenses are paid by the Athletic Association.

CLASS RECOGNITION DAY

On the afternoon preceding Commencement Exercises, the Faculty and students hold their traditional Class Recognition Exercises in the amphitheatre. At this time there is an academic procession, the Juniors present the daisy chain, and receive the Senior caps and gowns. The Seniors present a gift to the College. Salutatorian and Valedictorian addresses are also delivered at this service.

An outstanding part of the exercises is the changing of class colors. At Queens College, only the Seniors are privileged to use as class colors Light Blue and Dark Blue, the colors of their Alma Mater. Dark Blue features in the colors of each class, and each class retains the Blue of her Freshman year throughout the four years of college. Rose is traditionally the other color for the Junior Class; White for the Sophomore Class, and Yellow for the Freshman Class. These three colors are changed at Class Recognition Exercises, with the Seniors passing to the Juniors and leaving for the incoming Freshmen the same shade of Blue —that being the shade that is not a part of the Junior colors—and returning to the College the other Blue in the Senior colors.

The Senior Class always leaves some gift to the College.

The Junior Class is required to remain on campus during Commencement Week.

COLLEGE SONGS

We urge every new girl to learn these songs as soon as possible so she may be able to enter into the "Queens Spirit" as soon as she arrives on the campus.

Alma Mater

I

Deep within the waving forest,
Far from bustling town.
Stands our noble Alma Mater;
Proudly looks she down.

CHORUS

Sing her praises, lift her chorus
Over hill and dale!
Hail to thee, our Alma Mater!
Hail to Queens all Hail.

II

Deep among the fragrant pine trees
Is our College true,
There our noble Alma Mater
Proudly stands in view.

Radio Hymn

With reverent love we sing to thee,
Our hearts o'er flow with loyal praise.
Dear Queens thy love shall ever be
Our guard and shield of college days.
Let echoes of thy spirit ring
As through the years thy song we sing.

Thy guiding standards lead us on
To paths of wisdom, faith, and truth
Bequeathed to us by daughters gone,
And giving strength to present youth,
Our glorious hymn of love we raise
To sing our Alma Mater's praise.

—Henrietta McIver, '40.

Our Loyal Allegiance

Our loyal allegiance
Dear Mother Queen, we sing,
And ever thy praises throughout the ages will ring.
Always we'll honor, protect, and cherish
That which thou standeth for;
Be ever our true guide
Throughout eternity;
Our steps shall not falter;
All hail, Alma Mater, to thee!

With thy queenly manner,
Direct us in thy way
To be sincere, just and constant to obey,
Loyally striving, faithfully seeking
To mould our lives by thine.
Give us through thy guidance
Brave hearts to do for thee
Our noblest endeavor;
All hail, Alma Mater, to thee!

Jane Montgomery and Elizabeth Isaacs, '40.

QUEENS COLLEGE HYMN

We Would Be Building

We would be building; temples still undone
O'er crumbling walls their crosses scarcely lift;
Waiting till love can rise the broken stone,
And hearts creative bridge the human rift;
We would be building, Master, let Thy plan
Reveal the life that God would give to man.

Teach us to build; upon the solid rock
We set the dream that hardens into deed,
Ribbed with the steel that time and change doth mock,
Th' unfailing purpose of our noblest creed;
Teach us to build; O Master, lend us sight
To see the towers gleaming in the light.

O keep us building, Master; may our hands
Ne'er falter when the dream is in our hearts,
When to our ears there come divine commands
And all the pride of sinful will departs;
We build with Thee, O grant enduring worth
Until the heav'nly Kingdom comes on earth.—AMEN.

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Memo

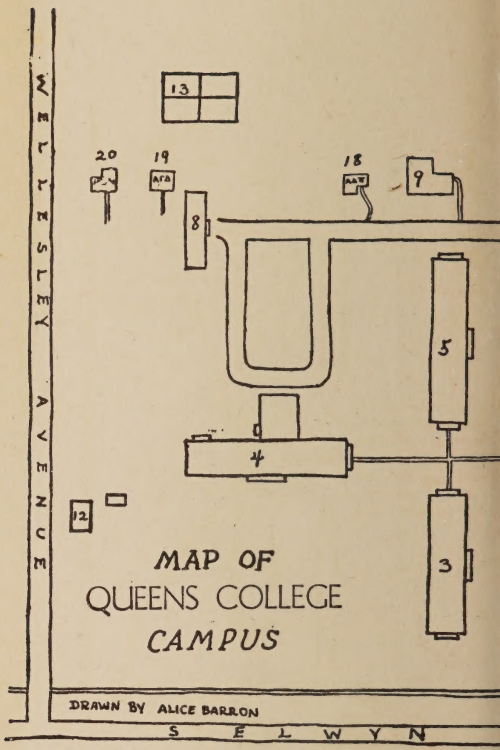
I have read every word in this Handbook, and I know that I am held personally responsible for all information contained herein. I am keeping this Handbook for reference during the year.

Signed .....

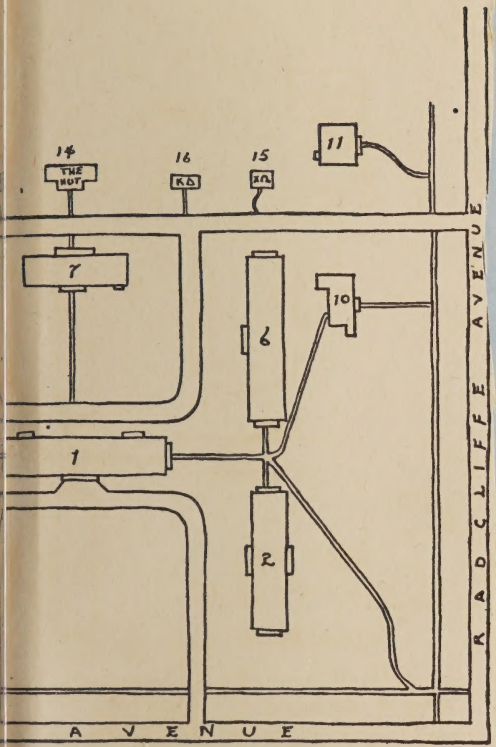
Class .....

Handbook Instructor .....

Freshmen and transfers are to bring this signed statement to the Handbook examination.



1. Burwell Hall.
2. Music Building and Auditorium.
3. Science Building.
4. Morrison Hall.
5. Watkins Dormitory
6. Long Dormitory
7. Blair Union.
8. Gymnasium.
9. Infirmary.
10. President's Home.
11. Practice House.



Dean of the College's Home.
Tennis Courts.
The Hut.
Chi Omega House.
Kappa Delta House.
17. Phi Mu House.
18. Alpha Delta Pi House.
19. Alpha Gamma Delta House.
20. Dean's House.